



MEETING MINUTES

Band Boosters of Lake Zurich Board of Directors Meeting Tuesday, October 18, 2016

1. **Call to Order:** The meeting was called to order by Lori Schwartz at 7:02 pm.

2. **Attendees:**

Lori Schwartz , Paul Pike, Catherine Halinski, Dennis Byrd, Jenni Witt
Mary Madsen, Kelly Brodeur, Susan Sarvady, Tom Ketcham (NICE TO HAVE YOU BACK),
Charlotte Furton Walker, Rose Craig Tyler, Emily Kunschke, Jennifer Girn,
Lynne Recktenwald, Sheri Conover, Ronisue Alber, Joann Niermeyer, John Leo,
Barb Antonoff, Kathy Fitzpatrick, Barbara Spaulding

3. **Old Business**

- Positions still **open** for this year ...
 - Financial Coordinator for poinsettias
 - If you have any questions please reach out to Lori Schwartz, or Josh, or Sheri

4. **New Business**

- Possible Fundraiser to sell Planners next year
 - Sheri and Josh to investigate
- **Fundraising Guidelines**
 - Should be brought to the Band Booster meetings for approval
 - Must be voted on and approved before purchasing

4. **Approval of Minutes:**

- Minutes were approved from last month

5. Band Director's Report

- Seniors will be presented around 6:45 to the fans this Friday October 21!
 - Occurs between the Sophomore and Varsity Football games
 - Parents should be there about 6:30
- Not a lot of need for the Solo and Ensemble contest
 - There will be no food, students can come and go as needed
 - March 20th from 4pm – 8pm
- May have a playoff game that requires marching band, Oct 28 or 29
 - Will march at half time if home game
 - This game, if it is at home, will be in the evening as there is a choral event going on at the High School all day
 - Anything after that will be pep band only
- **November 14 – MANDATORY MEETING FOR PARENTS AND STUDENTS GOING ON THE PARIS TRIP**
 - Will be in PAC
 - Coats will be ordered
 - Sample has been delivered
 - Different sizes will be available to try on
 - Orders will be placed at the November 14th meeting
 - Similar to the Madrid jacket
 - If you want just the patch it would be \$8 to add to the Madrid jacket
 - \$38 for new jacket
 - Additional \$5 for names
 - Embroidered
 - Jackets are not mandatory for purchase
 - Not just for the kids, parents can buy them also
 - Uniforms will be packed in student suitcases
 - Busses will be provided for transport to and from the airport
 - Can take your children to the airport or pick up but must email the band directors
- **Nov 19th IMEA Jazz Festival**
 - Will require additional assistance by parents
 - There is a company coming to print T-shirts and plaques
 - 4 – 5 hours of volunteer
 - 11:30 or 12:00 until around 4:00
 - \$100 donation for the band
- **Thanksgiving Day Parade: Required by all & Music Needs to be Memorized by all!!**
 - Josh to schedule busses
 - Call time will be somewhere between 5 – 5:30 AM
 - Parade completed by 10:30
 - Should be back to school around noon
 - For those students meeting the band downtown, they will have to pick up their uniforms and take them home before the parade
 - Send an email to Josh or Sheri if meeting the band downtown or riding home with parents
 - Josh to ensure the school will be open early for drop off
- 1 or 2 rehearsals after the parade as practice for France Trip
- October/Nov: Seating Auditions for Concert Band
- Band O Rama is Tuesday October 25th
- Pep Band will begin the end of November

Band Director's Report, cont.

- Tux shirts
 - Form is available on Canvas and Sheri Conover's homepage
 - Not sure if going with the same vendor, decision made soon
 - \$12, may or may not include shipping
 - Will send out the order forms to everyone to place their orders
 - If previous shirt still fits, don't need to require a new one
 - Can go to a tuxedo store and buy used also
- Boys will be fitted for jackets
 - They will also receive bow ties
- Girls will be measured for their dresses
 - May not need to order any new ones, but need to size everyone to determine

6. Financial Officer's Report:

- Income is about 55% of budget
- Expenses YTD: 16% of projected
- 5 people have turned in the scholarships
 - Still 4 outstanding

7. Fundraising

- **Manna Gift Cards**
 - Kelly will let you know when cards are available for pick-up after ordering
 - **Next Order will be October 24 – 28 (replacement for Nov)**
 - **There will be no additional November order**
 - These orders will count towards Paris!!
 - If interested, you will need a login
 - Contact Kelly Brodeur at xylo40@comcast.net
 - Next order after end of October will be in December
- **Poinsettias**
 - Delivery Day will be Dec 2
 - Band-O-Rama sales will go towards the general band fund instead of student accounts
 - **Need shadows for financial coordinator**
 - Please reach out to Marleen Barrett (fourbarretts@comcast.net)
- **Ornaments**
 - Lori has made a Paris ornament for this year
 - \$12 for a purchase price with \$5 going towards the Band General Fund
 - There will be both a Paris Ornament and a Non Paris Ornament for sale this year
 - They will be for sale at Band-O-Rama on Oct 25
 - Picture is on the website for your viewing pleasure

- To order please contact Lori Schwartz -> bearspackers@yahoo.com

- **Friends of BBLZ**
 - Friends of Bubbles is doing really well
 - \$1,875 YTD
 - Keep those donations coming in!!!!

- **Buttons**
 - Have examples of logos to choose from
 - Leaning towards the Eat, Sleep, Band example
 - May pass them out at a Middle School Concert
 - Give them to the band directors to pass them out
 - Order soon so they can be passed out to the Middle School kids

- **Restaurant fundraiser**
 - Mod Pizza
 - Dec 9th might be a possible date
 - 20% of gross sales
 - Will do a long day like 2pm – 9pm
 - Will review the calendar to look for dates

- **Spirit Wear**
 - Bracelets
 - Trying to get the ushers to sell the bracelets at Band-O-Rama
 - \$400 in sales so far this year
 - Still have about 90 left....SO BUY THEM!!!!!!
 - Shirts
 - 60 shirts sold
 - \$174

- **Jazz By the Lake**
 - Date – February 10
 - Location – Kemper Lakes
 - Theme – Chicago Jazz & Blues
 - Donations – should we send out email now inquiring of any parents if they have an 'in' for any donations – some need more lead time
 - Can hold over 200 people
 - Colors: Blue, Silver, and Black
 - Looking for an MC
 - Next Meeting: November 7th at Stephanie's House for anyone interested

- **Hospitality**
 - Will support Band-O-Rama
 - Will supply water and some small candy,
 - see Band-O-Rama section for more info

- **Cheesecake and Coffee**
 - No new news
- **DVDs**
 - They will be for sale at Band-O-Rama
 - \$20 each
- **Car Wash**
 - Nothing new to report
- **Yard signs**
 - Nothing more to report for this year
- **Buzz Books**
 - Nothing new to report for this year

8. Newsletter

- One is being created for Band-O-Rama
 - Contributors will be listed
- Next one will be an electronic version
 - WILL BE SENT OUT IN: November
- Attempting to do every other month as electronic versus paper

9. Website

- LakeZurichBandBoosters.com **NEW!!!!**
 - New site will have tabs at the top
 - **Home - has links to prior information – minutes / newsletters**
 - **Latest and Greatest**
 - **Everything Paris**
 - **FAQ**
 - **Fundraisers**
 - **Pictures**
 - **'Comments' on website goes to Josh's email**
 - 30 day calendar – on the right side of the page – driven from Josh's website calendar
 - We will be posting the committee chairs and their email addresses
 - Tux Shirt order form will be available online

10. Uniforms (Marching Band & Concert)

- Will be starting to measure for both women's dresses / men's tux jackets first week or two of November.
- Shirts will be ordered as well if your sons need them
 - More details in Band Director's report

11. Band-O-Rama

- Josh suggested auctioning off a “warm up” item to start the auction
 - Put together a basket possibly containing:
 - Band t-shirt
 - Bracelet
 - Ornament
 - DVD
 - Need an auctioneer
- Water will be distributed
- Color Guard is selling Candy Apples
- Some buckets of Candy
- During this “concert” we will be auctioning off the following items:
 - Basket mentioned above
 - Set of 4 seats of your choice for each of the concerts through the year
 - Allowing a guest conductor the night of Band-O-Rama
 - Allowing a guest conductor for the Spring Concert (May 10, 2017)
- Josh will also plug the DVD sales

Meeting Adjourned @ 7:56 pm

- **Next Meeting: November 18, 2016 @ 7:00 pm in band room.....watch for postings**