

BBLZ

Band Boosters of Lake Zurich



MEETING MINUTES

Band Boosters of Lake Zurich Board of Directors Meeting Tuesday, September 19, 2017

1. **Call to Order:** The meeting was called to order by Lori Schwartz at 7:00 pm.

2. **Attendees:**

Lori Schwartz , Sheri Conover, Lynne Recktenwald, JoAnn Niermeyer, Paul Pike,
Emily Kunschke, Debbie Theys-Dice, Chris Cranston, Catherine Halinski, Laura Hurley,
Sandy Davern, Donna Young, Brian Skelton

3. **Old Business**

- Open positions
- Basketball game, invite the middle schools
- Proposal for new fundraiser opportunities
 - Shoe Collections
 - Three new fundraisers still being investigated
 - Dog wash fundraiser for optional Car Wash year
 - Or perhaps as an add on to the existing Car Wash

4. New Business

- Any pictures / video clips
 - should be sent to Chris Cranstoun - also any feedback on last year's dvd would be appreciated
- Open –
 - Decorating JBTL – Beth / Elizabeth moving into coordinating event (Oct – Feb)
 - have a few that are going to help
 - need to decide if someone willing to step up to 'chair' this spot
 - Buzz Book Coordinator (May-Oct) – have incoming freshman parent to help with sending out emails to current advertisers
 - Still need another to help coordinate / manipulate high school info
 - Communications – New – Intermittently throughout the year
 - Committee Chair Coordinator (all year)
- Shadows –
 - Cheesecake (April – May) – Barb graduating
 - JBTL – Auction items (Sept – Feb) – Skelton's graduating
 - Secretary (throughout the year) – Lynne graduating
- \$250 Grants for MSS / MSN Band Directors – application to BBLZ
 - The band directors have an opportunity to reach out to BBLZ to ask for these grants
 - Lori to review the current Bear Club Grant form
- November 17
 - 7th & 8th grade South vs. North middle school basketball
 - Possibly get the high school pep band to play?
- Will have a half page flyer about BBLZ open positions one side / Culver's dine-n-share on the other - Lori to put together and get to Josh

4. Approval of Minutes:

- August Meeting Minutes approved

5. Band Director's Report

- Upcoming 2017/2018 school year
- Photo has been set up for Band O Rama night
- Handed out buttons to the Jr High kids
 - Still need to hand out to the 5th and 6th graders
 - Also need to hand out buttons to the High School kids
- Soldier Field event was cancelled
- It is looking like we will have a home playoff football game
 - Will march the full half time show
 - Last week of Oct / first weekend of November
- ILMEA week
 - Pre-auditions are happening now for the Oct 4th audition night
- Discussions coming about seating auditions will start after Band-O-Rama
- Both Wind Ensemble & Concert bands may start practicing once a week to gear up for the concert season

- **MARCHING BAND REHEARSAL DATES: (7:00 pm – 9:00 pm)**
 - **Wed** Sept 27
 - Tues Oct 3
 - Tues Oct 10

- September 27 (WED)
 - Marching Band Rehearsal

- October 10
 - Next BBLZ Band Meeting

- October 13
 - Last Home Football Game
 - HOMECOMING!!!

- October 17
 - Band-O-Rama
 - MB Photo

- October 18
 - Dine-n-Share
 - Culvers

- November 17
 - 7th & 8th grade South vs. North middle school basketball
 - Possibly get the high school pep band to play?

6. Financial Officer's Report:

- **Any questions on what you should be spending for event, please check with JoAnn BEFORE event**
- Overall – 32% of current budget has been obtained
- Friends of BBLZ: \$620
 - a. Grainger matching funds still to be received
- Car Wash was 83% of budget
- Buzz Books were 89% of budget
- Spirit Wear:
 - a. \$65.50 (new)
 - b. \$321 (previous inventory)
- Yard Signs
 - a. \$182
- Expenses:
 - a. 7% of budgeted

7. Fundraising

- **Gift Cards**
 - Great Lakes Scrips
 - Presto Pay – on-line payment system
 - MyScripWallet – track balances of scrips you have ordered
 - Purchase e-cards / physical gift cards / reload prior purchased 'physical gift cards'
 - Pick up at monthly BBLZ meeting or at coordinator's home
 - WATCH for more information coming soon

- **Buzz Books**
 - Distributed at Curriculum Night – 9/7
 - Sold additional books at Band Parent Night / Curriculum Night – total collected for sales of buzz books \$168 / 24 books
 - Total Buzz Book Sales – \$1941
 - Total Advertising - \$1996
 - Cost of Printing Books - \$1325
 - Net Profit from Buzz Book - \$2612
 - Total Books Sold – 322 + 15 Books to LZHS Administration
 - Still have about 70 left
 - Publish a reminder that we still have some buzz books left for purchase

- **Yard signs**
 - All done for the year

- **Spirit Wear**

- Profit of \$149.50 collected on sales of \$503.00.
 - Approx 30 pieces sold.
 - 3 shirts leftover(samples), will roll them into next year's sale
- Light up Band/Color guard bracelets
 - working on selling through last year's leftover supply.
 - Approx 50 pieces left. @5.00 each.
 - Sold 5 this past Friday night
- Do one more push at the Christmas concert
- Any remaining pieces could be donated

- **Restaurant fundraiser**

- October 18
 - Dine-n-share – Culvers – night after Band-O-Rama
 - Section / Squad leaders to help serving
 - need to sign up to help
 - Culvers is willing to do this after every concert but we will re-evaluate
 - No flyer necessary
 - 10% for everyone who comes in between 5 – 8
 - Drive through or counter service

- **Buttons**

- Buttons given out at half-time this last home game

- **Hospitality**

- Nothing new to report

- **ILMEA Jazz Festival**

- Nothing New to report

- **Ornaments**

- Two new ornaments this year
 - New Orland's Jazz Band Trip
 - General Lake Zurich High School
- Sample will be on display at the next BBLZ meeting
- Orders will be taken at Band-O-Rama

- **Poinsettias**

- Sales starts tomorrow! (Wed 9/20/17)
- Still in need of volunteers – contact Donna Young if you are able to help out in any way
 - The MORE the MERRIER
 - Could still use some additional help with the business sales
- We will put the information on the BBLZ website
- For a customer receipt, can print a receipt at home and give to the customer
- Pink poinsettias are peppermint ruffles
 - Picture will be provided
- \$16 is the cost
 - \$6 goes towards the student accounts
- Run a contest for the seniors who are not going on the New Orleans Jazz Concert
 - Top seller gets \$50 cash
 - Sell a minimum of 10 plants
 - \$30 cash for second prize

- **Jazz By the Lake**

- Nothing New to report

- **Cheesecake and Coffee**

- Nothing new to report

- **DVDs**

- Nothing new to report

- **Car Wash**

- Results: \$2,461
 - \$1600 was from pre-sales
- Sales were down from last year
 - Next year need to push the sales of \$20 per family
 - Add a line to the checklist for uniform measurements
 - Stress this is the only time the general band fund asks for money

8. Wind Ensemble Invite

- Nothing New

9. Solo and Ensemble

- Nothing New

10. Newsletter

- Nothing new to report

11. Website

- LakeZurichBandBoosters.com
 - **Need to post the open positions and descriptions for next year**
 - 30 day calendar – on the right side of the page – driven from Josh's website calendar
 - We will be posting the committee chairs and their email addresses

12. Uniforms (Marching Band & Concert)

- Need more hangars for MB uniforms
- Needed to purchase more buttons

13. Band-O-Rama

- Will have a table to sell Poinsettias

Meeting Adjourned @ 8:13 pm

- **Next Meeting: October 10, 2017 @ Time: 7:00 in the Band room**