



MEETING MINUTES

Band Boosters of Lake Zurich Board of Directors Meeting Tuesday, January 16, 2018

1. **Call to Order:** The meeting was called to order by Lori Schwartz at 7:01 pm.

2. **Attendees:**

Lori Schwartz , Lynne Recktenwald, Paul Pike, Josh Thompson,
Sheri Conover, Debbie Theys-Dice, Catherine Halinski, Laura Hurley, Donna Young,
Barb Antonoff, Elizabeth Miller, Beth Slaughter, Becky Ejupi

3. **Approval of Minutes:**

- December Meeting Minutes approved

4. **Old Business**

- Still have not heard anything from the middle schools about the Grants that are available

5. **New Business**

- **Any pictures / video clips**
 - should be sent to Chris Cranstoun - also any feedback on last year's DVD would be appreciated
- Open –
 - Buzz Book Coordinator (May-Oct) – have incoming freshman parent to help with sending out emails to current advertisers
 - Still need another to help coordinate / manipulate high school info
 - Communications – New – Intermittently throughout the year
 - Committee Chair Coordinator (all year)
- Shadows –
 - Secretary (throughout the year) – Lynne graduating
 - Great Lakes Scrip Program – Lynne graduating

6. **Band Director's Report**

- Planning for Solo and Ensemble is underway
- 8th graders and parents coming on Thur for Freshman Electives night
 - 6:00 (30 prior to the event start) the Josh and Sheri will be hosting an incoming Freshman and parent meeting in the Band room
- Jazz ensemble is practicing and sounding good for the Jazz by the Lake event
- Pep Band is going strong
- Concert bands:
 - Beginning to prepare for the next concerts

- Jan 20
 - Pep Band – 4:30
- Jan 26
 - ILMEA in Peoria
- Feb 1
 - Final Payment for Jazz Trip is Due
- Feb 2
 - Pep Band – 6:00
- Feb 3
 - Jazz Lab Band to New Trier Jazz Festival
- Feb 6
 - Pep Band – 6:00
- Feb 13
 - Pep Band – 6:00
- Feb 21
 - Pep Band – 6:00
- Feb 26
 - Jazz in the Meadows
 - Jazz Lab
 - Jazz Ensemble
- March 19
 - Solo and Ensemble contest

7. Financial Officer's Report:

- **Any questions on what you should be spending for event, please check with JoAnn BEFORE event**
- Overall – 56% of current budget has been obtained
 - a. Band O’Rama fell .9% short of budget
- Friends of BBLZ: \$3670 (\$660 from Grainger)
- Expenses:
 - a. 25% of budgeted
 - b. A few expenses have been over budget with the state football game being the highest amount

8. Fundraising

- **Gift Cards**
 - Great Lakes Scrips (shopwithscrip.com)

- No new families registered
 - 1 family began the registration but didn't finish
 - Emails have been sent out to those families that have not completed their registration after starting
- 9 people placed orders (both physical and escrip)
 - Highest earner for the month was **\$53.70** into their student account
- Order totals:
 - \$178.60 placed into student accounts
 - \$33.00 placed into the general band fund
- **Poinsettias**
 - Meeting tomorrow to finalize the sale
 - 2 unaccounted plants for the high school
- **Buttons**
 - Buttons have been distributed
 - Nothing new for the rest of the year
- **Hospitality**
 - Nothing new to report
- **Ornaments**
 - All ornaments distributed
 - \$100 donation from Lori
- **Jazz By the Lake** **(FINAL POSTING!!! – GET YOUR TICKETS NOW)**
 - About 1/3 of the seats have been committed
 - A lot of verbal commitments, but no money backing them
 - Only one bottle of wine has been donated to date
 - **Friday February 9th**
 - **Location is switched to Royal Melbourne Country Club**
 - **Time: 6:30 pm – 11:00 pm**
 - Approximately \$50 per person / \$100 per couple
 - Theme Carnivale
 - We are still soliciting silent auction and raffle items. If anyone owns a business/vacation home etc.. and would like to donate an items(s) please contact Brian or Dorothy Skelton
 - Student designed the poster for advertising
 - Photo Booth will be available
 - Sanderson's will Shadow for the gift baskets
 - Beth to send an email to Josh with dates of concerts and volunteers to promote the event
 - Order form will be added to the website
- **ILMEA Jazz Festival**
 - Nothing New to report

- **Cheesecake and Coffee**
 - Delivery will be on May 4th
 - The tasting will be Thursday March 22 (before Spring Break)
- **DVDs**
 - No new updates
- **Car Wash**
 - All done until next year!
- **Buzz Books**
 - No Updates
- **Yard signs**
 - No updates
- **Restaurant fundraiser**
 - No updates
- **Spirit Wear**
 - Nothing new to report

9. Wind Ensemble Invite

- Nothing New

10. Solo and Ensemble

- March 19
- Location is again at the High School

11. Newsletter

- No updates

12. Website

- **LakeZurichBandBoosters.com**
- Becky Ejupi has been updating – please take a look and give her feedback if you would like info put on – any updates – rejupi@aol.com
- Just added back the tracking mechanisms to determine how many people are visiting the site
 - May add links to connect to the Facebook page
- Can turn on alert notifications to send out notifications on when something has been updated
 - Josh to think about
 - Becky has done this before and should be able to turn it on rather quickly
- If sending something to Becky, she can post it faster if she receives a text
- Need to add the order form onto the website for Jazz by the Lake

13. Uniforms (Marching Band & Concert)

- Requests for 10 more concert dresses to have available for specific sizes
- \$51.50 each for new dresses
- Takes 2 weeks to get the dresses in, they are in stock
- Approval was granted to have dresses ordered as needed
 - Sheri can proceed with the order
- May need more bows

14. Band-O-Rama

- No updates

Meeting Adjourned @ 7:39 pm

- **Next Meeting: February 20, 2017 @ Time: 7:00 in the Band room**