

Band Boosters of Lake Zurich

Tuesday, August 20, 2019
Minutes

1. **Call to Order:** The meeting was called to order by Beth Slaughter at 7:11 PM.
2. **Attendees:** Hilary Winiarz, Tara Batchelor, Ruthie Thompson, Kelly Cranstoun, Debbie Theys-Dice, Sheri Conover, Alan Frampton, Janine Sanderson, Josh Thompson, Kathy Frosch, Beth Slaughter, Elizabeth Miller, Jim Ejupi
3. **Band Director's Report**
 - Band camp went well. 25 kids didn't attend. It sounds like we will be able to use Carthage again next year.
 - 147 people are signed up for London.
 - Jazz ensemble will attend a concert at Mundelein HS on October 23. It will cost about \$500. Josh is looking for the school district to pay.
4. **New Business:**
 - **Great Lake Script - Debbie**
 - *July orders: 17 families placed orders and earned an average of \$23 to their student accounts*
 - *10-12 people ordered physical cards*
 - *Next physical order will be due 9/10*
 - *They will now accept credit cards as payment.*
 - **Open Chair Positions - Kathy**
 - *Buzz Book- still open*
 - *Poinsettia/Business Sales-*
 - *Solo & Ensemble*
 - *Concert Uniform- Katie Herzog might help? Still need someone to come in and do the fittings.*
 - *Middle School Halftime (possibly Sally Stall)*
 - *Car Wash Chair for 2020*
 - *BBLZ Co-President (shadow Beth)*
 - *Next year at band camp, we need to have different stations at the parent night for information and signing up to volunteer.*
 - **Northwestern Volunteers**
 - **Josh & Sheri to organize from following volunteers:**
Audrey Mazzuca, Tara Batchelor, Debbie Dice, Hilary Winiarz, Jill Mark, Jennifer Quesinberry, Christine Seton, Elizabeth Miller, Sally Stall
(Julie Murray & Kelly Belew are possibly available)

- **Middle School Halftime Volunteers**
 - ***Elizabeth to organize from the following volunteers:*** Christine Seton, Sally Stall, Kelley Belew (Julie Murray is possibly available)
 - A week or two before the game, Elizabeth will need a headcount for cookies/water.
 - September 23 is night rehearsal with 7th/8th graders.
 - Game is September 27.

- **Football Game/Senior Night Recognition**
 - ***Kelly Cranstoun will organize the senior photo before the first game and order the banner from Signsapes.***
 - ***51 seniors including color guard***

- **May Band Concert Programs**
 - ***Do we want to sell personal message ads for seniors in May concert program??- decided not to do it this year. Hilary Winiarz offered to look into it at a future date if we want.***

- **Alumni Night**
 - ***Distinguished Alumni Award Nominations -***
 - ***Nominations are due Friday, Aug 23.***
 - ***Alumni Spirit Wear - Donna***

- **Car Wash - Jim/Janine 66 sheets pre sale**
 - ***Sold \$1000 during the day.***
 - ***\$2355 was the grand total.***
 - ***\$100 in tips***
 - ***Might need a couple more hoses and soap next year.***
 - ***Still need someone to take over and chair next year.***
 - ***Ideas for next year... sell tickets curbside at band camp drop off w/credit card option & outside Jewel/Marianos, ice cream truck/Flavor It Place for volunteers, bluetooth speaker***

- **Buzz Book - Kathy/Janine**
 - ***Waiting for student/teacher list from office***
 - ***Need Tri-M volunteers for curriculum night distribution - Sheri will try to recruit 4 volunteers***
 - ***Possibly work with Bear Boosters next year since other booster clubs are not allowed to have tables at residency***

- **BBLZ/Parent Communication – Janine**
 - ***Karen Kasregis has all of the emails through Groupvine. Shorter more frequent emails are better than longer ones. There will be an unsubscribe button.***

- **Basketball Tourney Concessions - Donna/Janine**

- **JBTL - Kathy**
 - ***Contract review- Kathy needs to sign and submit***
 - ***Event will be March 6, 2020***
 - ***Theme will be Roaring 20's***

- **Scholarships - Janine**
 - *Have all reflections been submitted & checks issued? We are still waiting on one student to submit his/her reflection.*
- **BBLZ Website - Kathy**
 - *Would like to update layout, & plug-ins added*
 - *New BBLZ logo?? Hilary Winiarz will design a new logo.*
- **Band Spiritwear (parent & student) - Donna**
 - *Current orders?*
 - *Car Decals? - Josh gave them to Kathy.*
 - *Alumni spiritwear*
 - *We will need someone to collect order forms and money for the London jackets.*
- **Band Uniforms - Marching & Concert - Tara**
 - *Marching uniform cleaning is done.*
 - *Concert jackets need to be cleaned.*
 - *Need fitters and sewing volunteers for concert uniforms*
 - *Hangers for the dresses - ordered? Joanne Glatz will drop off some hangers.*
- **Savings \$\$ to CD? - Alan**

6. Financial Officer's Report

- Alan has talked to Marilea about our taxes. She will do it again.
- Some of our cases and/or straps are in poor condition. Josh will look into getting new straps and cases through the school.
- Elizabeth asked if Alan could add a report to the minutes each month.

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PROFIT AND LOSS

July 1 - August 21, 2019

TOTAL

Income

2 - Fund Raising - Budgeted

2.04 - Buzz Book (\$3,000)

Buzz Book - Advertising

Buzz Books - Advertising - Buzz 1,080.00

Buzz Books - Advertising - Conc 562.00

Total Buzz Book - Advertising 1,642.00

Buzz Book Sales -200.00

Buzz Books - In 1,323.00

Total Buzz Book Sales 1,123.00

Total 2.04 - Buzz Book (\$3,000) 2,765.00

2.09 - Fund Raising - Not Spec

Amazon Smile 11.52

Yard Signs

Yard Signs - Ex -696.00

Yard Signs - In 725.00
Total Yard Signs 29.00
Total 2.09 - Fund Raising - Not Spec 40.52
Total 2 - Fund Raising - Budgeted 2,805.52
4 - Net Fund Raising - SA (shou
MANNA or GLS
MAN or GLS - Ex -287.96
MAN or GLS - In 829.45
Man or GLS - Stu -570.29
Total MANNA or GLS -28.80
Total 4 - Net Fund Raising - SA (shou -28.80
Total Income \$2,776.72
GROSS PROFIT \$2,776.72
Expenses
3 - Annual Budget (\$20,630)
Scholarship (\$2,700) 900.00
Total 3 - Annual Budget (\$20,630) 900.00
Total Expenses \$900.00
NET OPERATING INCOME \$1,876.72
Other Expenses
Other Miscellaneous Expense -153.80
Total Other Expenses \$ -153.80
NET OTHER INCOME \$153.80
NET INCOME \$2,030.52

The meeting was adjourned at 8:25. The next meeting will be held on September 19 at 7:00 in the band room.